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Ridgeland Fax: 601-898-0731

Kay Pace
Tax Collector
Madison County

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Flora: 601-879-9537
Ridgeland: 601-856-4472
Toll Free: 800-428-0584

April 8, 2019

Madison County Board of Supervisor
P O Box 404
Canton, MS 39046

RE: School

We are having to send ¹¹~~13~~ employees to school for a half of a day April 11, 16 and 17 in Raymond. The classes will be \$30.00 each. The employees going will be Amy Hayman, Lisa Duvall, Debra Nason, Shelia Woodard, Brenda McKenzie, Lori Butler, Laura Sullivan, Doris Boston, Margaret Hayman, Myrtle Rayburn and Kay Pace.

Total amount due is \$330.00 to be paid to:
Extension Center for Government & Community Development
ATTN: Tax Collector Program
Box 9643
Mississippi State, MS 39762

With regards,



Myrtle Rayburn
Chief Deputy Collector
Madison County



**MISSISSIPPI STATE
UNIVERSITY™
EXTENSION SERVICE**

Center for Government & Community Development

January 18, 2019

TO: Participants in the MS Tax Collector Education & Certification Program
 FROM: Terence Norwood, Extension Instructor
 SUBJECT: 2019 Collector Continuing Education

The 2019 Continuing Education component of the MS Tax Collector Education and Certification Program will be offered during the month of April 2019. In order to maintain levels of certification, participants will be required to attend at least one of the continuing education sessions. Only individuals that successfully complete Collector of Revenue I or II, IAAO Course 400 or 402 between October 1, 2018 and September 30, 2019 are exempt from having to attend Continuing Education this year. Each individual must attend a morning or afternoon session. The sessions will be three hours in length. Should you have any questions please do not hesitate to contact me at 601-847-1335 or terence.norwood@msstate.edu.

The schedule for Continuing Education are as follows:

<u>Date</u>	<u>Location(s)</u>
April 4, 2019	Biloxi, Meridian, Stoneville (Greenville), Oxford
April 11, 2019 <i>Key</i>	Hattiesburg, Summit (McComb), <u>Raymond</u> , Decatur, Mississippi State (Starkville), Verona (Tupelo)
April 16, 2019	Biloxi, Hattiesburg, <u>Raymond</u> , Stoneville (Greenville), Abbeville (Oxford), Mississippi State (Starkville)
April 17, 2019	Hattiesburg, <u>Raymond</u> , Abbeville (Oxford), Summit (McComb)

Cooperative Extension Service • Mississippi State University
 Box 9643 • Mississippi State, MS 39762-9643
 Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
 Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
 is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
 sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

Course Information *(Tentative)*:


Courses will be offered via Distance Education. Instructors will teach from a central location and connect to locations via the Mississippi State University Extension Service distance education network. We will offer the same topics during each session. Please use the following link to suggest topics for Continuing Education:

https://msudafvm.col.qualtrics.com/jfe/form/SV_dj66DrneUwF39FX

Course Outline:

<u>Schedule</u>	<u>Afternoon Session</u>
Registration	1:00 p.m.-1:30 p.m.
Education Part A	1:30 p.m.-2:45 p.m.
Break	2:45 p.m.-3:00 p.m.
Education Part B	3:00 p.m.-4:15 p.m.
Updates and Information	4:15 p.m.-4:30 p.m.
Class Dismissed	4:30 p.m.

Registration Information:

To register, please visit gcd.msucare.com and click on "Register for Upcoming Events". There you will find the link to register for the courses. There are limited seats available at each course location. If the remaining seats left is listed at zero "0" select a different location, date or time. The deadline to register is Friday, March 15, 2019. **The registration fee to attend is \$30.** 

Everyone must pay the registration fee regardless of status (county, private, state etc.)

Credit for attendance will not be given until payment is received.

Please review the form and correct the highlighted items.



EXTENSION

2019 Mississippi Tax Collector Education & Certification Program Collector Continuing Education

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KAY

Last Name *

PACE

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2019 Mississippi Tax Collector Education & Certification
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**2019 Mississippi Tax Collector Education & Certification
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2019 Collector Continuing Education

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City	Canton
State	Mississippi
Zip Code	39046
Work Email Address	kpace@madison-co.com
Please email me updates	Please email me updates
Phone Number	6018269000
What date would you like to attend Continuing Education?	April 11, 2019
What city would you like to attend continuing education on April 11, 2019?	Raymond, MS